

Sunflower Village HOA

Resident Request Form

PDK Mobile App Access and/or Key Fob Request

Resident Information

Resident/Renters Name: _____

Lot Number: _____

Phone Number: _____

Email : _____

Additional Resident/Renters Name and Email:

Proof of Residency Required if not listed on Dues Payment

Type of Access Requested

(Select all that apply)

Mobile Phone Access – PDK App (Free)

- ☐ I am requesting activation of mobile access through the **PDK App**.
 - ☐ I have provided my correct email for activation.
 - ☐ I understand that the PDK app access is free of charge.
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Key Fob Request (Paid)

☐ Number of key fobs requested (max 2 per household):

☐ 1 ☐ 2

☐ Cost: **\$25 per key fob**

☐ I understand that key fobs are optional and are linked to my **lot number**.

☐ I understand that replacement key fobs cost **\$40 each**.

☐ Replacement due to:

☐ Lost ☐ Damaged ☐ Other: _____

Resident Agreement

By submitting this request, I acknowledge that:

1. All provided information is accurate.
2. I will follow all rules set by Sunflower Village HOA regarding use of PDK mobile access and key fobs.
3. I will not share access credentials with non-residents.
4. I am responsible for any fees associated with key fob purchases or replacements.
5. I understand that lost or stolen fobs will be immediately deactivated.

Resident Signature

Signature: _____

Printed Name: _____

Date: ____ / ____ / ____

HOA Management Use Only

Request Received By: _____

Date Received: ____ / ____ / ____

PDK Access Activated:

- ☐ Yes ☐ No

Activation Date: ____ / ____ / ____

Key Fobs Issued:

- Quantity: ____

- Serial Number(s):

1. _____

2. _____

Payment Received:

- Amount: \$ _____

- Method: ☐ Check ☐ Credit/Debit ☐ Cash

Notes:
